

TEACHER RECOMMENDATION FORM

- Complete this form and give it to your teacher *at least 3 weeks before deadline.*
- For college applications, provide your teacher with a stamped addressed envelope as well as forms required by the college. The return address should be:

Roxboro Community School
115 Lake Drive
Roxboro, NC 27573

Student's Name _____

Teacher's Name _____ Date _____

Thank you for agreeing to write this letter of recommendations. I think you are a teacher who knows me well and who can accurately evaluate my potential for academic success in college. I understand that this statement is confidential.

Name and Address of College/University:

Official Deadline: Postmark _____ or Received by _____

STUDENTS: If you have already submitted this form to the same teacher, it is not necessary to complete the information on the reverse side, unless there are changes you wish to include.

1. I think my academic strengths are:

2. I think my personal strengths are:

3. My most memorable academic experiences in your class were:

4. The most important things I learned in your class were:

5. The specific things I hope you will discuss in this letter are:

6. Additional information that might be helpful:

Thanks, again. I appreciate your time in completing this recommendation for me.